



HiSoftware Compliance Sheriff®

**Automated Content Compliance for  
Microsoft SharePoint® Server  
2007 / 2010**



# Is Your SharePoint® Content Putting You at Risk?



## Invasion of Privacy

*Passwords, credit cards or other Personally Identifiable Information (PII) is included in documents or email*



## Accessibility Complaint

*Documents and/or web content are missing ALT text in HTML, PDF and DOCX files*



## Social Media / Collaboration

*Inappropriate or offensive language appears on collaborative sites and social media*



## Brand Corruption

*Multiple logos and/or formats causing brand confusion on public facing websites*



## Operational Security Breach

*Troop movements, dignitary visits, power plant schematics or an address/phone number on a website creates a security threat*

## Be Prepared for Any of these Risks with the HiSoftware Compliance Sheriff® Content Governance Suite

### Your Unmanaged SharePoint Content is Putting You at Risk

Content Management Systems like SharePoint are great collaboration tools because they let every stakeholder in an organization post and share their content. However this wealth of information from multiple input points can quickly spin out of control and make it a potential breeding ground for vulnerabilities. You probably have more hidden risk than you realize and it's growing exponentially everyday as more of your staff use SharePoint.

#### *How vulnerable are you today?*

*How can an organization proactively prevent stakeholders from posting confidential information, obscene language or other content that violates corporate governance guidelines?*

*How do you ensure that the information is compliant with today's diverse and rapidly changing governance and standards requirements?*

### With HiSoftware Get All the Power of SharePoint Without the Risks

Take back control of your content by translating your corporate guidelines into a repeatable and enforceable process using the HiSoftware Compliance Sheriff content governance suite. Enforce corporate guidelines and standards within websites, intranets, document libraries, email, social and collaborative media to stay ahead of the content avalanche.

HiSoftware Compliance Sheriff complements the powerful content publishing and collaborative features and functionality in SharePoint Server 2007 / 2010 by providing users with a means to monitor content for potential compliance issues across the application – keeping information safe, within regulatory guidelines and appropriate. It provides a powerful platform for managing SharePoint content compliance to address Web Accessibility and other Web Governance issues including privacy, PII, profanity and search engine optimization.

Only HiSoftware can solve your SharePoint compliance issues with completeness and ease. HiSoftware provides a fully integrated Web project life-cycle approach that allows customers to start accessible and stay accessible. It offers an end-to-end solution that extends from the development process and provides ongoing compliance testing through an integrated SharePoint work flow process.

## HiSoftware Compliance Sheriff for SharePoint

The HiSoftware Compliance Sheriff for SharePoint enterprise platform gives organizations an easy, cost-effective way to successfully develop and maintain best-of-breed websites that promote and enforce the highest standards in Web Governance. HiSoftware Compliance Sheriff is a scalable solution that provides standards-based compliance for risk factors including Privacy, Accessibility, Social Media/ Collaboration, Brand Corruption and Operational Security.

Unlike other solutions, HiSoftware Compliance Sheriff allows users to easily define and conduct custom tests for an organization's own unique policies without any costly consulting and/or programming. Comprehensive Dashboard Reporting features allow content managers and executives to review site status with multiple reporting levels while also allowing developers to drill down into pass/fail details for remediation. The result is a complete and concise report on the compliance status of an entire website(s) or pages of a site, that can be shared with the various groups responsible for Web Governance. Additional features for HiSoftware Compliance Sheriff include:

### Content Compliance Standards for:

#### Privacy

*Children's Online Privacy Act (COPPA), Gramm-Leach Bliley Act (GLBA), Health Insurance Portability and Accountability Act (HIPAA), California SBI 386 and AB 1950, Safe Harbor - EU, Section 208 - US, Privacy Act - US, UK Data Protection Act, Personal Information Protection and Electronic Documents Act - Canada (PIPEDA), EU Data Protection Directive 1995/46, and EU Privacy and Electronic Communications Directive 2002/58.*

#### Accessibility

*Section 508, WCAG 1.0 and WCAG 2.0, Common Look and Feel (CLF), XML Accessibility Guidelines (XAG), any standard derived from WCAG or Section 508, and Custom accessibility standards.*

#### Social Media / Collaboration & Brand Corruption

*Link Validation with Links Analysis reports/view; Site Inventory; Search Engine Optimization (SEO); Discoverability; Web Analytics Tag Quality Report; Spell check using both primary and user/custom dictionaries; Offensive language; Monitor site up/down status; and Monitor changed and modified pages.*

#### Operational Security

*Validate for compliance with OPSEC standards and guidelines; Identify problem or exposed security areas; Integrate Operational Security testing into your quality assurance and content delivery processes; Measure and manage risk and compliance across the organization; Keep a historical view of your website analysis; Allocate resources appropriately; and Track site progress.*

# A Complex Problem - Made Simple to Solve

## REPEATABLE

- Automated checks for US and international standards
- Easily customized by your staff to meet your specific governance requirements
- Repeatable testing incorporated into the development life-cycle

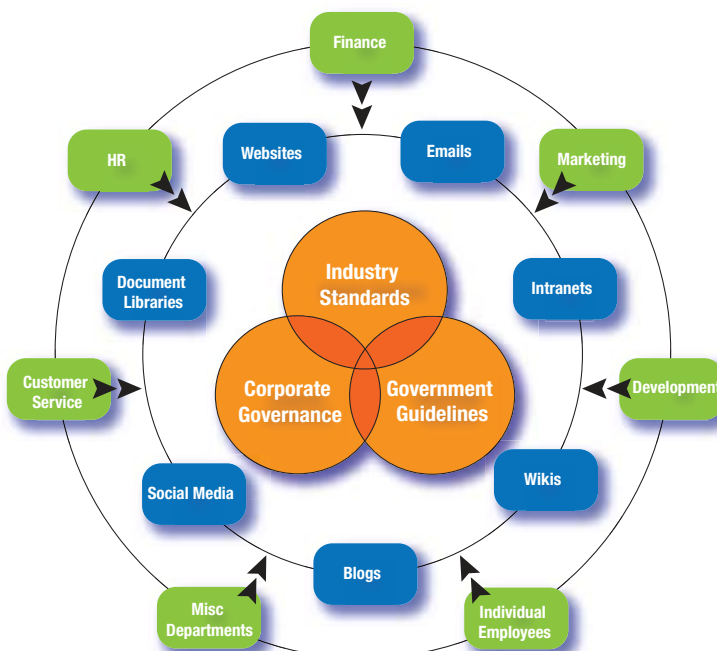
## PRACTICAL

- Reduces time and money spent on manual testing/ custom solutions
- Standardizing testing takes the guesswork out of content compliance
- Scalable -
  - Use only the compliance options you need
  - It easily scales to your demands whether you have one or many sites, a few hundred or thousands of pages

## MEASUREABLE

- Provides visibility into compliance issues across the enterprise
- Tracks site compliance over time
- Automated monitoring/auditing to keep content compliant

## Who's Contributing to the Content Risk?



*With SharePoint information can be entered through document libraries, emails, public-facing websites; and a host of collaborative media including blogs, wikis, and individual and community team sites - creating prime opportunities for risk.*

## The HiSoftware Difference

### Automated Compliance

With HiSoftware you can start addressing your content compliance issues immediately with:

#### Improved Efficiency

- Eliminates the need for content contributors to know compliance standards
- Eliminates unnecessary manual testing
- Process is repeatable

#### Flexible, Standardized Content Testing

- Checks content against various standards before it is published
- Easily set-up customized testing options

#### Auditing/Monitoring

- Allows content managers to be alerted to potential issues that make it past the testing process and fix them before customers are impacted

### Built for SharePoint

- HiSoftware's compliance solutions can be easily added to an existing implementation of Microsoft SharePoint Server (MOSS) 2007 today (and SharePoint 2010 in the future), including any online applications or websites
- Integrated SharePoint workflow process

### Only HiSoftware solves the problem with a complete solution

- Provides a fully integrated Web project life-cycle approach
- End-to-end solution that starts at the development process and provides ongoing compliance testing

## HiSoftware is the Leading SharePoint Content Compliance Provider

### Microsoft and HiSoftware History

Microsoft and HiSoftware have partnered together on a variety of educational sessions focused on accessibility and content quality for Microsoft representatives and technical specialists, and our mutual Government customers. Microsoft selected HiSoftware to develop the Accessibility Kit for SharePoint or AKS. The decision was made primarily because of HiSoftware's in-depth expertise and broad industry experience in providing tools and services for improving software and online accessibility compliance with key industry and government standards.

### Microsoft as a HiSoftware Customer

HiSoftware is not only a Microsoft partner, but Microsoft is also a HiSoftware customer. Microsoft has implemented HiSoftware solutions for a variety of key accessibility and Web Governance initiatives.



**Start your SharePoint Compliance initiative today. Call a HiSoftware solutions expert to discuss your compliance needs at 888.272.2484 or visit [www.hisoftware.com](http://www.hisoftware.com).**

## About HiSoftware Inc.

Founded in 1998, HiSoftware Inc. ([www.hisoftware.com](http://www.hisoftware.com)) is a leading provider of software, services and On-demand solutions that test, repair, monitor and enforce content, quality and regulatory compliance for websites and CMS platforms.

The company's solutions empower content developers, website architects and executives to work collaboratively to create and manage corporate compliance standards for privacy, accessibility, brand corruption, social media collaboration and operational security.

HiSoftware's 4,000 customers boast many of the world's largest public and private sites including US and international government agencies and Global 2000 companies.



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